



UNIVERSITY of WISCONSIN
GREEN BAY

University Committee Meeting Minutes

Wednesday, July 8, 2020

Present: Devin Bickner, Jim Loebel (Chair), Mark Klemp, Jon Shelton, Heidi Sherman, Chris Smith, Alison Staudinger, Gail Trimmerger, Julie Wondergem

Guests: Mike Alexander, Sherri Arendt, Kate Burns, Holly Keener, Steve Meyer, Kim Mezger, Lynn Niemi, Mary Kate Ontaneda

1. Update on Fall 2020: Chancellor Alexander and Provost Burns provided an update on the state of the University and plans for fall 2020. Several decisions and announcements from national scene could signal how course delivery will look in the fall for UWGB. University of Southern California was first University to announce they were moving fully on-line in fall. Several ivy league schools followed suit. Trump Administration announced policies regarding international students. Per M. Alexander's earlier email, UWGB is working with international students to protect them from this policy. Local decision-making will likely prevail, but UW Board of Regents is posed to present re-opening guidelines during tomorrow's meeting. Unsure how prescriptive these guidelines will be.

We are making other day-to-day changes including:

Revising August commencement to allow celebration without group gathering.

Freshmen orientation will be handled in small groups. Juanita Robinson from YWCA slotted to give keynote presentation to freshmen; will be conducted on-line.

Fall Convocation will be fully on-line.

No external meetings on campus for fall semester.

In-person, on-campus meetings may be limited to three people.

Enrollment continues to look positive. Up 875 students for summer. Fall looks promising, too. But the risk is increasing with resurgence of COVID. Next week, M. Alexander hopes to send communication to faculty/staff re: persistence in our commitment to provide a good education. Trying to hold off on making a broader decision until more is known about the COVID situation.

Diversity, inclusivity, equity group continues to move forward with action steps which may include required trainings for faculty and staff. We will keep our commitment to this endeavor as an obligation to our current and future students.

Mike stressed the importance of preventing students from "stopping out" (as studies show that a high percentage of students who stop out never graduate). He also stated that all faculty, academic staff, and university need to act consistently with the four "colors" of UWGB identified



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by the consultant. These colors indicate that at UWGB, we are innovative, angry, resilient and caring.

Kate explained how courses are being scheduled, given our current guidelines (including distancing). It is in our best interest to plan for fully on-line, based on signals described above. Kate also stated that further changes to the Fall Schedule would be necessary if the Regents were to approve a 35-sq.-ft. per student standard in determining classroom at its special meeting taking place the next day, July 9.

Kate also had two announcements that were not related to COVID-19 and the preparations for the Fall Semester. First, the three breaks from classes in November, January and March will be referred to as Fall Recess, Winter Recess and Spring Recess, respectively, starting with the 2020-2021 academic year. The change in terminology from Thanksgiving Break to Fall Recess was made at the urging of First Nation stakeholders. The University then decided to use the term recess for the sake of consistency when referring to scheduled breaks in instruction. Second, the University revised the deadlines for updating the Undergraduate and Graduate Catalogs. Changes to courses and programs will have to be entered into the Course Leaf Management System by mid-December, rather than mid-February. This will allow changes to appear in SIS and be included in the Schedule of Classes during Preregistration for classes in April for the Fall Semester. In the past, such courses could not be scheduled until after all stages of approval for Catalog changes, which could be after Preregistration had officially ended.

2. Liaison reports:

Academic Staff: Lynn Niemi indicated that the Academic Staff and University Staff had issued a joint statement calling for a right of first referral for employees who had been laid off when new positions were posted and were requesting the statement be endorsed by Chancellor Alexander.

4. Other:

The meeting was adjourned at 5:00 pm.

Respectfully submitted by Gail Trimberger

APPROVED 8/26/2020