



UNIVERSITY of WISCONSIN  
**GREEN BAY**

**University Committee Meeting Minutes**

Wednesday, Oct. 7, 2020, TEAMS

Present: Devin Bickner, Jim Loebel, Mark Klemp, Jon Shelton, Heidi Sherman, Alison Staudinger, Julie Wondergem (chair)

Guests: Steve Meyer (SOFAS), Sherri Arendt, Kate Burns, Holly Keener, Kim Mezger, Mary Kate Ontaneda, Susan Grant Robinson, Caroline Boswell, Jessica Van Slooten

Meeting brought to order at 3:03 p.m.

**1. Approval of Minutes:** Minutes from the 9/30/20 (D. Bickner) meeting were approved.

**2. Fall Update 2020 (K. Burns):** COVID related: Numbers for campus still looking good. The status is reviewed every day. There has been a change to an out-of-state lab for PCR testing. This will give quicker response. Fall graduation ceremonies will be moved to Spring.  
Non COVID: Metrics are being worked on for the comprehensive program review. Right now, answers to needed questions are being worked on. Around October 29 unanswered questions will be sent to departments.

**3. Update on Course Evaluations (C. Boswell, J. Van Slooten).** The Co-Chairs of the Evaluating Teaching Effectiveness Working Group discussed course evaluations for 2020-2021. The plan is to continue evaluations as they have been done in Spring. Revisions to the Spring 2020 plan will be made to reflect continuation into Fall. We need to have the plan and resolution ready to take to Senate by at least November. It is not clear that people got the correct information in what they could put into their PAR. A reminder for a reflective piece will be made with optional inclusion of collected data.

**4. Discussion of Grounds Management:** The committee briefly discussed this. Questions came up around pedagogical use of the arboretum that may be impacted.

**5. Discussion on Workload Adjustment Policy and Qualtrics Survey:** The committee was not sure how to move forward with this item. More discussion will be needed. This should be shared at our next Senate meeting .

**6. Senate agenda for 10/14/2020:** S. Meyer (SOFAS) joined the committee. The agenda for the October Senate meeting was discussed.

**7. Liaison reports:** K. Mezger had a quick update that University Staff have completed their elections.



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S. Arendt mentioned Academic Staff is interested in the results of the survey, and will be talked about on October 21. Also revising bylaws.

The meeting adjourned at 4:58 p.m.

Respectfully submitted by Mark Klemp

APPROVED 10/21/2020