



UNIVERSITY of WISCONSIN  
**GREEN BAY**

**University Committee Meeting Minutes**

Date: 11/18/2020

Present: Devin Bickner, Jim Loebel, Mark Klemp, Jon Shelton, Heidi Sherman, Alison Staudinger (notetaker), Julie Wondergem (chair)

Guests: Steve Meyer (SOFAS), Sherri Arendt, Kate Burns, Holly Keener/Leopold, Sue Machuca,

Location: Via Microsoft Teams

1. Minutes from the 10/28/20 (H. Sherman) and 11/04/20 (J. Shelton) were approved
2. Fall Update 2020 (K. Burns)
  - i. Covid Update
    1. Green Bay Main Campus residential) Students need to be tested twice in the first week when they come back, at least once before they attend class.
    2. UWGB is one of two system campuses (along with Oshkosh) who will come back after Winter Break. We are now **required** by System to accommodate students who don't come back (to in-person classes) from break. (Provost will send out an update to this effect to faculty and staff.)
    3. GBOSS is concerned about due dates scheduled over Winter Break; faculty and staff will be asked to change these.
    4. There is some concern at System, given community spread and Wisconsin's disastrous coronavirus numbers, that January return dates may need to be adjusted. Still at the "chatter" stage.
    5. The Fall '21 timetable has been sent to the associate deans; we're going to plan for a COVID world, as it will be easier to change for a post-COVID (i.e. more in person) schedule than the reverse.
    6. UC members expressed concerns about testing issues and whether students will be able to get these tests—and if they will be able to return. Some have heard that System wants to test all students. They also raised the possibility that in-person classes may be low-enrolled, but perhaps shouldn't be canceled given the current circumstances.
    7. In response to a question, Interim Provost Kate Burns expressed that she **will** support faculty and staff who need to switch modalities (perhaps go fully online) post-Winter Break.
    8. Spring registration issues for Branch campus students include that when courses taught by branch campus faculty are moved online they are open to UWGB main campus students who sometimes fill them. Can these be reserved for Branch campus students? Unclear, but Interim Provost



UNIVERSITY of WISCONSIN  
GREEN BAY

## University Committee Meeting Minutes

- Burns suggests that this isn't a time for "precedent setting" and we shouldn't be worried that this will start happening going forward.
9. Students who aren't travelling for break have expressed concerns about other students coming back and getting them sick.
    - ii. Discussion of the tenure, promotion, and evaluation policies for faculty and staff
      1. Burns shared her memo which includes some changes based on feedback from the UC. The two major changes from the UC draft are eliminating the choice to include or not include covid time. This is too complex. Instead, the Provost indicates clearly that reviews make COVID impact is made to show how it unique shapes each person's experience. Interim Provost Burns also indicate that Post-tenure review clocks would not change.
      2. A few other small changes will be made: clarification that this is about everyone's reviews, including IAS, and that executive committees and chairs need to be forthcoming with their expectations and feedback.
      3. Burns will also review the suggested review rubric from the WGSC Caregiving Task Force before sending out a final version.
3. Presentation of IBB (S. Van Gruensven)
    - a. Vice Chancellor Van Gruensven explained how the Incentive Based Budgeting (IBB) model is supposed to work at UWGB. It's a modified RCM, which treats colleges as "revenue centers" and most other campus entities as "services." The goal is to gain a "big picture view" and make "data-driven decisions." However, we are far from implementation and are still refining the models to get the data correct. Deans should be sharing more information, and there are four committees working on this. Colleges get credit for majors and students in classes at a 65/35 ratio—and the UC wonders why this is the correct split. Generally, faculty and staff seem to have little information and haven't been privy to the shadow or other initial reports. Vice Chancellor Van Gruensven indicated that this should change, perhaps in a password protected way.
  4. Provost Position (M. Alexander, 4:15)
    - a. Chancellor Alexander solicited feedback on when and how we should search for a Provost. The UC generally recommended that the Chancellor consider *not* using a search firm, if possible. The tightness of the market means we are likely to get a good pool without a firm. They also wondered if Spring 2021 is the best time to complete a search and/or have a change in leadership. Chancellor Alexander will explore possibilities and let the UC know.
  5. Liaison reports
    - a. Sherri Arendt reports that the academic staff, with some delays are moving forward
    - b. Jon Shelton reported that the pay period switch has been delayed (yay!).

The meeting was adjourned at 5:02pm.  
Submitted by Alison Staudinger.