



**University Committee Meeting Minutes**  
Wednesday, December 18, 2019

Present: Jim Loebel (Chair), Mark Klemp, Jon Shelton, Heidi Sherman, Christine Smith, Gail Trimmerger, Julie Wondergem

Guests: Patricia Hicks, Teri Ternes

**1. Approval of Minutes**

Minutes from the December 4, 2019 meeting were approved.

**2. Consideration of granting faculty status to Lecturers**

The UC considered granting faculty status to four Lecturers. Since the documentation for the requests included only memos indicating the Executive Committees from the Lecturers' departments had approved the grant of faculty status, the UC deferred action in each case until a Professional Activity Report for the most recently completed academic year (2018-2019), or a curriculum vitae, for the Lecturer was submitted. Jim will ask the Lecturers/Department Chairs to provide more documentation.

**3. Alternate Faculty Representative**

Jon noted that several other UW Campuses have an alternate faculty representative and suggested that it might be a good idea for UWGB as well. This person can volunteer as needed. Jon will be unable to attend the March meeting. Chris Smith volunteered to go in his place.

**4. Institutional Policy for Lecturers**

The UC reviewed Jon Shelton's first draft of the new UW Green Bay Institutional Policy for Lecturers. The draft was written after discussions with Lecturers from the alternative locations, the UC's Meeting with Provost Alexander and CWC discussions. It includes the definition of a Lecturer and outlines minimums for the treatment of non-tenure track faculty. The Committee provided suggestions and offered feedback and will continue to revise over email. When a final draft is achieved, the document will be sent to Provost Alexander for review.



UNIVERSITY of WISCONSIN  
**GREEN BAY**

**5. Liaison reports:**

Faculty Rep Report: Jon reported that the Reps were able to meet with the Chair of UW President Search and Screen Committee and the President of the Regents. These leaders were questioned about the make-up of the committee and the decision not to include Faculty. The Leaders explained the need to keep the committee small. However, there is an open request to provide feedback to the search committee <https://www.wisconsin.edu/presidential-search/request-for-comments/>

The meeting was adjourned at 4:55 pm. Our next meeting will be January 22, 2020.

Respectfully submitted by Julie Wondergem

APPROVED 1/22/2020