

## Minutes

Meeting of the University of Wisconsin-Green Bay University Committee

February 12, 2014

Cofrin Library 750

3:00 - 5:00 pm

Attendance: Kristin Aoki, (Academic Staff Rep), Greg Davis, Mimi Kubsch, Ryan Martin (recording), Steve Meyer, and Bryan Vescio (Chairperson)

Guests: Cliff Abbot, Cheryl Grosso, Sheryl Van Gruensven, and Provost Julia Wallace,

Meeting called to order at 3:00 pm

- I. Minutes from the February 5<sup>th</sup> University Committee (UC) Meeting were approved with minor changes.
  
- II. Update on the Chancellor Search
  - a. Chairperson of the Chancellor Search and Screen Committee, Cheryl Grosso, provided an update on the process so far. She passed out the search timeline, indicating that the goal was for the search to be completed by commencement in May.
  - b. Cheryl Grosso also reported that the website for the search had gone live, that the advertisements would come out this week, and that March 28<sup>th</sup> was the deadline for “optimal consideration.”
  - c. Cheryl Grosso took questions from the UC about the role of the consultant in evaluating search tools, reviewing applications, and general questions about how the consultant will be involved.
  - d. The UC also expressed interest in finding a Chancellor who would support the needs of the faculty and staff as well as the needs of the community and expressed concern that there may be too much of a desire to meet the needs of the community and not enough defending of what the university does.
  - e. Cheryl Grosso also made her “recruiting pitch” where she asked us to help provide any leads on nominations. She encouraged us to send her the names of anyone we thought would be a good chancellor.
  
- III. Essential Job Functions for Faculty
  - a. Sheryl Van Gruensven explained the history behind a list she passed out of essential job functions for faculty. She explained that the need for such a document has come up through several actual cases on campus where there was question as to whether or not a faculty member was able to meet his or her job functions. She also explained that having such a document was not required but that it was recommended.

- b. There was discussion of what the document would mean to faculty, what it should be called, and whether or not it should be included in the faculty handbook.
- c. The UC and Sheryl Van Gruensven agreed that it was best to take our time in finalizing the document and to have it on a later faculty senate agenda.

IV. Meeting with Provost Julia Wallace

- a. Provost Wallace discussed four priorities for academic affairs she would like to have a campus wide discussion about.
  - i. Signature Programs: Are there particular programs the University should be known for and that we should market?
  - ii. Repackaging our Courses. Are there new options (e.g., leadership) that we can offer that don't cost us anything in regard to FTE?
  - iii. Graduate Programs and Post-Bachelors Certificate Programs: In what ways should we be expanding our graduate offerings?
  - iv. Online Courses: What do we want to see regarding online courses in our students' portfolios?
- b. Provost Wallace also discussed the process by which we will decide how we are going to proceed. Outreach and Adult Access will do much of the research to see if it's possible to get a return on our investment and what the implications will be to other programs.
- c. The UC asked several questions of Provost Wallace including those about enrollment beyond the year 2017, if any progress has been made regarding our enrollment brainstorming session at faculty senate, how we might expand the number of international students we recruit.

V. Policy on Self-Authored Texts

- a. The UC agreed on the language for the policy and it will be presented to the faculty senate at the next meeting.

VI. Nominations for the Committee on Rights and Responsibilities

- a. The UC accepted the slate of candidates presented by Bryan Vescio and will present them to the faculty senate at the next meeting.

VII. Meeting with Cliff Abbot to set the Faculty Senate Agenda

- a. The senate agenda was agreed upon.

VIII. The meeting was adjourned at 5:00 pm.

Respectfully submitted,

Ryan C. Martin