

MINUTES  
UW Green Bay University Committee

Present: 28 September 2011  
3:00 pm, CL 830

Dave Dolan

Mike Draney, Chair

Derek Jeffreys

Ray Hutchison

Tim Kaufman

Bryan Vescio

Linda Parins, Academic Staff Representative

Heba Mohammad, Student Government Association Representative

Previous Meeting:

21 September 2011

Guest: Steve Dutch, 2010-2011 Chair of Academic Affairs Council

1) The minutes of the 21 September 2011 meeting were approved with minor corrections.

2) Informational Updates

- a) The charge for the Committee on Workload and Compensation (CWC) is ready for a second reading in the Faculty Senate pending a response from the Committee on Committees and Nominations (CCN). Also, Debbie Furlong (Director, Institutional Research) has been contacted regarding membership but has not yet responded. Mike Draney will meet with Andy Kersten for further input on the committee.
- b) Mike Draney has not yet contacted CCN regarding the Joint Committees Project but will do so within the coming week.
- c) The Senate Committee on Planning and Budget (SCPB) has not yet met this semester but will be asked to attend the next UC meeting.
- d) The Ombudsperson for the University is Cliff Abbott. He was appointed in 2009. The UC will ask Cliff to describe how the position is working and if anyone is using the service.

3) The Health Information Management and Technology (HIMT) proposal was discussed with Steve Dutch, the 2010-2011 Chair of Academic Affairs Council (AAC). The AAC had approved the Form Z, the UWGB Curriculum Consultation Form. Steve noted that the HIMT proposal was expedited as much as possible in the spring of this year, but it failed system-wide. In a joint meeting with the Personnel Council, it was agreed that the desirability of the program was not an issue. The proposal had to be approved by all four campuses involved and all courses had to be approved by all campuses. Only a couple of the courses were “sketchy.” Ray Hutchison brought up the question of prerequisites for courses that were similar in description to Computer Science courses and Steve said that it was not clear what preparation the students would have because in many cases they would already be working in the field. Dave Dolan asked what the

comments/recommendations of the AAC were and Steve replied that there were none. The UC thanked Steve for attending. Brian Vescio then asked whether we should pass this on to the Faculty Senate with our concerns noted or without comment. Mike Draney will contact Forrest Baulieu from Computer Science to find out his concerns. The UC will ask SOFAS to include the entire proposal as revised as an attachment to the agenda for the next Senate meeting.

4) The UC discussed the plans for the next Senate meeting (October 12<sup>th</sup>). Besides the HIMT proposal, the other major agenda item is the formation of the CWC. The UC agreed to go ahead with the second reading of the committee charge at the upcoming meeting. The Academic Staff Committee will discuss this in their next meeting as well.

5) The Provost was not available to meet the UC.

6) The UC next discussed future business. The issue of daycare (for both faculty and students) was noted as a probable agenda item in upcoming meetings. Allison Gates from Arts and Visual Design and the SGA seem to be the most vocal about the issue. It may be that the University is obligated to address this. The UC agreed that having adequate daycare would be a good way to attract new faculty.

Derek Jeffreys brought up concerns about Merit Clarity. Questions that the UC could address include: Why are we doing merit reviews? Is there a rule? Where is the code? Is it specific to UWGB or is it system-wide? Mike Marinetti in the Provost's office may be able to answer some of these questions. The UC will bring this up when we meet with the Provost.

7) Dave Dolan distributed the agenda for the UW-System Faculty Representatives meeting which he planned to attend on October 1<sup>st</sup>. He noted the agenda items of potential interest to the UC and promised a report at the next meeting.

Linda Parins reported on a conference call with ASPRO, one of the unions for academic staff. The union was alerting academic staff from each campus about the new System-wide personnel system. There may be issues that affect faculty and academic staff.

Mike Draney talked about future meetings of the UC this fall. He pointed out that the October 19<sup>th</sup> meeting may not be necessary given the timing of the Senate meetings. UC members noted that this meeting may be needed if the meeting on the day before Thanksgiving (November 23<sup>rd</sup>) is cancelled or not well-attended.

The UC meeting adjourned at 4:30 pm.

Respectfully submitted,

Dave Dolan  
Secretary pro tempore