

MINUTES  
UW Green Bay University Committee

Present:

Dave Dolan  
Tim Kaufman  
Illene Noppe  
Laura Riddle  
Brian Sutton (Chair)

7 October 2009  
3:00 pm, CL 825

Previous Meeting:  
30 September 2009

Guests: Julia Wallace, Provost; Steven Meyer (*in loco Professor Draney*); Megan Loritz, SGA Representative

1) The minutes of 30 September 2009 were approved with no changes.

2) Updates from the Chair

a) **Proposal to modify requirement of 60 credits at UWGB for eligibility for university-wide honors:** Professor Sutton reported that the UC is awaiting a proposal from Susan Gallagher-Lepak from Nursing. The proposal will be discussed by the UC at a later meeting.

b) **Standardizing time when UWGB students must declare a major:** The Committee on Academic Actions needs to meet and forward a proposal to the UC.

c) **“Academic Forgiveness” policies:** The Committee on Academic Actions needs to meet and forward a proposal to the UC.

d) **UC’s and Faculty Senate’s roles in search for new Associate Vice Chancellor and Dean of Students:** UC members have been provided a copy of the former job description of the Dean of Students. A UC member or representative should be involved in the meeting to draw up the new job description. Once the new job description has been set, the UC member or representative can report back to the UC and the committee can determine if this position “affects a major proportion of academic activities of the University.” If the position does that, then, according to Code, the faculty should make up the majority of the Search Committee.

3) Continuing Business

a) **Course Repeat Policy:** The UC discussed Professor Sutton’s two proposals. Course Repeat Proposal #1 proposed that each iteration of a course will count fully toward the student’s GPA but that a course may only count once toward credit for graduation unless designated “repeatable for credit.” Course Repeat Proposal #2 proposed that students repeating courses they have already passed should receive the lowest registration priority in order to allow other students the opportunity to enroll. Professor Noppe had forwarded the course repeat policy at UW Stevens Point to the UC and Professor Sutton provided feedback from the Committee on Academic Actions and additional information from the Registrar. The discussion centered on this new

information. Based on this input, the UC agreed unanimously to take Proposal #2 to the Faculty Senate. Proposal #1 will not be put forward.

#### 4) New Business

a) **Proposal to increase involvement of new faculty in shared governance:** Professor Noppe presented a draft of her proposal to the UC. She noted that pre-tenured faculty need service opportunities and that early service can increase commitment to the institution. After some discussion, the UC agreed that this proposal should go forward to the Faculty Senate after it is amended to include the mechanisms for appointment (self-nominating with approval by the Committee on Committees) and reporting participation (name appears in committee minutes).

b) **Establishing an Honors Program:** Professor Noppe will be attending the annual meeting of the National collegiate Honors Council at the end of the month in Washington, D.C. Her attendance is being supported by the Deans and the graduate programs.

c) **Chancellor's Cabinet:** Professor Sutton noted that the issue of child care on campus came up in a recent meeting of the Chancellor's Cabinet. The Interim Dean of Students (Brenda Amenson-Hill) stated that an information center is needed where referral and financial services information are available in a single location. Professor Noppe mentioned that a website was available for child care resources and referrals and that she would forward this to the Interim Dean of Students.

#### 5) Discussion with Provost Wallace

Provost Wallace discussed the new position of Associate Vice Chancellor and Dean of Students. A different title has been given to the job in order to upgrade the position. The incumbent will report directly to the Chancellor. Provost Wallace hopes to get approval for the upgrade within a few days with the goal of filling the position by the end of the academic year.

Provost Wallace next discussed communication she had from Chris Ashley with UW-System legal. He was reacting to a change in Faculty rules which was forwarded last March. He pointed to three problem areas: a) insertion of temporary faculty into the types of faculty appointments, b) reference to retirement being mandatory, and c) reference to promotion to the rank of associate faculty as always including tenure. Professor Sutton explained that the changes were meant to eliminate redundancy and minimize effort. Provost Wallace agreed to speak further with Mr. Ashley and reconsider the changes.

Finally, the Provost discussed her report for the Faculty Senate. Professor Noppe asked that she clarify the policy on merit reviews given that there are no funds for awarding merit this year.

6) Meeting with Secretary of Faculty & Academic Staff Abbott to set agenda for Oct. 14 Faculty Senate meeting

The UC met with the SOFAS and agreed that the following items should be included in the October 14<sup>th</sup> Faculty Senate agenda under New Business:

- a) The Ombudsperson Proposal (to be presented by Professor Riddle)
- b) The Course Repeat Policy (to be presented by Professor Sutton)
- c) The Proposal to Increase Involvement of New Faculty in Shared Governance (to be presented by Professor Noppe)
- d) A call for a volunteer from the Senate to serve as Faculty representative for UW-System (to be presented by Professor Noppe)

7) Since it was an October's day, towards evening, the Meeting Adjourned at 4:52 pm.

The next UC meeting will be 21 October 2009 at 3:00 pm in CL 825

Respectfully Submitted,  
Dave Dolan, secretary pro tempore

cc: Secretary of the Faculty and Academic Staff