

MINUTES
UW-Green Bay University Committee

Present:

Forrest Baulieu	5 October 2005
Gregory Davis	3:00 PM CL-825
Sally Dresdow, chair	
Scott Furlong	Previous Meeting
Terrence O'Grady	28 September 2005

Paula Ganyard, Academic Staff Representative

Guest: Provost Hammersmith

1. Minutes from the 28 September 2005 University Committee (UC) meeting were approved with minor changes.
2. Provost Hammersmith joined us for an information exchange. We were informed that:
 - a. The Search and Screen Committee for the Dean of Liberal Arts and Sciences has been formed and activated. Members of the UC have been asked for input on the position description for this search.
 - b. To gain a better understanding of what each committee does; the Provost would like to meet for informal discussion with each University committee early in the year. Based on these meetings, she would also ascertain what she can do to help them. Members of the UC recommended that the first scheduled meetings be with the University Councils.
 - c. Trio programs have three director positions currently – Upward Bound, Pre-College, and Regional Mathematics and Science - all three of which report to Mike Stearney. At this time there is a plan to reorganize the administrative structure into a fashion for which there will be a flatter structure having a single director.
3. We then turned to several topics of continuing business:
 - d. Chapter 6 of the UWGB Faculty Handbook – After discussion, UC members endorsed a change in Chapter 6 Code.
 - e. Reviews of response to Chancellor's Faculty Diversity Initiative – Having read the Chair's response to the Chancellor's Faculty Diversity Initiative, UC members were favorable in sending the response forward.
 - f. Curriculum approval process – The UC Chair has added notation to the curriculum approval process table indicating approvals that are dictated by current University Code.

- g. Common Meeting Time / schedule follow up – The Chair reported that the Provost is willing to have her Office coordinate activities that would be held during a common meeting time. UC members discussed the possibility of forming a Faculty Senate subcommittee to organize/suggest appropriate activities.
- h. General Education – The Chair noted that Brian Sutton, Chair of General Education Council, and Regan Gurung, Associate Dean of LAS, would like to meet with the UC to discuss the General Education Program. UC members were in favor of such a meeting

4. Other

- a. The Chair reported on discussion that took place during the September 30 Faculty Representative Meeting. She informed UC members that budgetary cuts to System may cause campuses to pick up certain services currently provided by System.
- b. Marketing and Communications has looked into reducing the number of (multiple) e-mail messages received by faculty and staff related to retirements, water shutoffs, etc. by increasing the frequency that the Log is published. The Chancellor wished to know if this would stifle communication.
- c. It was reported that the current Senate Budget and Planning sub-committee is working well in conjunction with the Provost. It is likely that the subcommittee will report to the Faculty Senate in November.
- d. UC members agreed that reports to the Faculty Senate by the General Education Council and the Academic Affairs Council would be welcomed later in the year.

5. The meeting adjourned at 5:00 p.m.

Respectively submitted,

Greg Davis, Secretary pro Tempore