

MINUTES  
UW Green Bay University Committee

Present:  
Scott Furlong (Chair)  
Chris Style  
Kevin Roeder  
Dean VonDras  
Donna Ritch  
Terence O'Grady  
Paula Ganyard (Academic Staff representative)

16 May 2007  
2:00 p.m., CL 825

Previous meeting:  
2 May 2007

Guests: Provost Sue Hammersmith, Brian Sutton (General Education Council Chair), Laura Riddle (incoming UC member)

- 1) The University Committee's minutes from 2 May 2007 were approved.
- 2) Information sharing and discussion with Provost Hammersmith.
  - a) Provost restated her congratulations regarding the productiveness of this UC.
  - b) UC members shared comments they had heard regarding how one particular administrative position was cut and the way it was announced. The timing did not seem right and there are budget issues that need to be worked out.
  - c) The Provost said that the reorganization of some of the administrative offices are being implemented in order to provide better service.
- 3) Continuing business:
  - a) Relationship of the General Education Council, Academic Affairs Council, and the Senate was discussed. Brian Sutton joined the meeting, representing the GEC. The AAC was also invited but could not make today's meeting. The AAC will be able to give the UC and the Senate their feed back on the "potential code changes" in the fall. Brian Sutton thought that the proposed change would not have any repercussions for the GEC and felt it seemed logical as it would strengthen faculty governance. Associate Provost Tim Sewall will be sitting in on the GEC meetings instead of the LAS Assistant Dean; and while this seems appropriate, most of the GEC programs are in LAS. Since the GEC and the AAC are curricular committees, it makes sense for them to report to the Senate instead of directly to the Provost.
  - b) Administrator evaluations were discussed. Paula Ganyard said that it would be preferred to have one document for both Faculty and the Academic Staff. The final document that Melissa Jackson sent forward is focused on the process to be used and not the specifics of the evaluation tool that will be used. Consistency issues were discussed in that it is hoped that many of the questions would be the same from year to year and others would be specific to that period and administrator. Academic Staff would prefer to approve both the process and the tool. The evaluation tool will be worked on next year with the next administrator evaluations to be administered in fall 2008. The only issue that the administrator evaluation process does not yet provide is a method of closing the loop and having the administrators report back to the faculty and staff after the results of their evaluations are shared with them.

- c) Committee of Six request regarding recusals was briefly discussed. The Senate discussion was mostly favorable, and there will be a second reading on this in the fall.
  - d) Discussion of finalizing some sort of mechanism for the university to use with retired faculty and staff to consolidate their collective needs. UW-Green Bay offers one of the best array of faculty and staff post-retirement privileges. The suggested mechanism may be adding it to the policy section of the Faculty and Staff Handbook and have HR produce a form to give to faculty and staff to completed upon their retirement.
- 4) New business:
- a) The UC Annual Report was circulated by UC Chair Scott Furlong before the meeting and the UC approved it. We did have a full and productive year.

The meeting adjourned at 3:00 p.m.

No summer meetings were set unless something comes up.

Respectfully submitted,

Chris Style, secretary pro tempore