

MINUTES
UW Green Bay University Committee

Present:
Scott Furlong (Chair)
Terence O'Grady
Donna Ritch
Kevin Roeder
Dean Von Dras
Chris Style
Grant Winslow (Academic Staff Representative)

23 August 2006
11:00 a.m., CL 825

Previous Meeting
18 June 2006

Guests: Provost Sue Hammersmith

1. The minutes of 28 June 2006 were approved as presented.
2. Information Exchange with Provost Sue Hammersmith.
 - a. Update and clarification of the personnel files to be in Human Resources: She would like a copy (original?) of what is called the 'White File,' the non-circulating administrative file to be housed in Human Resources. The UC is still waiting for the list of what files HR needs.
 - b. The LAS Dean Search Committee met Tuesday, August 22, and the Provost asked the UC for approval of the Community Representative to be on this committee.
 - c. Global Studies Committee convener will be David Coury, and ICS said that they would not be participating.
3. Continuing Business
 - a. The UC, after further review and investigation, is changing its Code Interpretation concerning the Dean's ability to reject a 'Negative Recommendation' from the ACC as stated in the UC minutes for 1 March 2006, 4b.
 - i. 4b) "Request from AAC for Code Interpretation regarding the Dean's ability to reject a recommendation from the AAC concerning the approval of a particular course. The UC agreed that there was no question but that the AAC's authority in this case was only to make a recommendation on such matters to the Dean who, acting upon the delegated authority of the Provost, has the power of final decisions. On the other hand, the UC regretted the fact that a more extensive exchange of information and a greater degree of collaboration had not taken place between the Dean and the AAC on this matter since that would seem to be within the spirit of our shared governance traditions at UW-Green Bay." 1 March 2006 UC Minutes
 - ii. The UC has decided after corresponding to other UW campuses, revisiting the language of Code, reviewing Chapter 36 Responsibilities of Faculty, and reviewing the AAC charge, that the UC interpretation is that a Negative Recommendation from the ACC [a faculty elected committee], means that the process stops unless further information is presented to the AAC and it comes back to the AAC. The Dean may not override the Negative Recommendation from the AAC. Likewise, a Positive Recommendation from the AAC means that the Dean should sign off on it and the Dean may not reverse the Positive Recommendation unless there is concurrence with the AAC. There should be open communication between the Dean and the AAC.
 - b. The Curriculum Handbook will be brought to the Senate this fall for approval as long as the Senate has the ability to always amend and change it. The Senate will be the 'guardian' of the process.

- c. Discussion regarding the LAS Dean Search: 1) The UC recommended a Community Representative to be on the LAS Dean Search Committee. 2) The Search and Screen Procedures for Administrative Appointments have been updated and the LAS Dean Search Committee is reviewing them.
- d. The UW faculty representatives are disputing the Chapter 7 Resolution that was approved by the Board of Regents as the faculty did not have an opportunity to vote on it. UW faculty representatives will not be able to fight the substance of the resolution but they will be able to possibly fix the process. The faculty representatives are drafting a resolution that all UW Senates will be asked to vote on.
- e. The Campus Community Building Council, that Academic Staff organized and the UC supports, will report to the Chancellor. The UC has forwarded two names of faculty to the CCN to serve on this Council.
- f. The UC decided that all units must have their own distinctive Merit/Tenure Guidelines appropriate for their specific area and that it must be made available to new and continuing faculty and a copy of it must be in the appropriate Dean's office. This is in addition to the Merit/Tenure general guidelines in the faculty handbook. The chair of the UC will send a letter to the Deans requesting them to require each budgetary unit in their area to forward their Merit/Tenure Guidelines to them and the SOFAS. If such guidelines don't exist, they must be created and forwarded to the Deans and SOFAS by May 2007.
- g. The request to dissolve the Student Affairs Committee is in the hands of the CCN.

3. New Business

- a. Faculty Salaries were discussed using research created by UW-Green Bay's Office of Institutional Research. It clearly places UW-Green Bay and most all UW faculty salaries well below other Midwest states. The UC will be looking more closely at this. This research was given to the Chancellor.
- b. On the new "Employment Application for Unclassified Positions" at UW-Green Bay a field was added that asks "Have you ever been convicted of a felony or do you have a pending charge(s)?" and adds "(Convictions or pending charges are not necessarily a bar to employment)". The UC would like to know: 1) Why this is on this form when it is not yet a requirement from System; 2) What input do faculty/staff have; 3) What are the conditions and safe guards for how this information is used?
- c. Names were forwarded for a faculty member and alternate to attend the President/Regent Dinner on February 8.
- d. The changes requested by the CCN from their 8 May 2006 meeting were discussed. Two will require minor Code changes and third is already in place.
- e. Two issues regarding alternate faculty Senators were discussed: 1) Alternates must be elected by their voting district in order to participate and vote at Senate meetings. Units must make sure the names of the elected alternate Senators are given to the SOFAS before the alternate attends a Senate meeting; 2) Term limits for alternate Senators are the same as regular Senators, two years.

The date of the next UC meeting will be 6 September 2006.

The meeting adjourned at 1:15 pm.

Respectfully submitted,

Chris Style, secretary pro tempore