

## Minutes

Meeting of the University of Wisconsin, Green Bay University Committee

September 5, 2012

Cofrin Library 750

3:00 - 4:25 pm

Attendance: Greg Davis, Derek Jeffreys (chair), Mimi Kubsch, Ryan Martin, Steve Meyer (recording), Leif Nelson (Academic Staff Rep), Bryan Vescio, Heba Mohammad (student representative)

Meeting called to order at 3:00 pm

- I. Approval of the Minutes of the August 29, 2012 UC meeting: approved as submitted
- II. Approval of the Minutes of the April 25, 2012 UC meeting: approved as submitted
- III. Update on the Flexible Degree Program
  - a. Chair Derek Jeffreys contacted UW System to invite an administrator with knowledge of the model to speak to the Faculty Senate at our meeting on September 12. Chair Jeffreys informed us that Mark Nook, Senior Vice President for Academic and Student Affairs, accepted that invitation.
  - b. The Flexible Degree Program was scheduled as an open forum at the September 12, 2012 Faculty Senate meeting.
  - c. Following the open forum, the UC will select a UWGB faculty representative to serve on the Flexible Degree Program Committee.
- IV. Meeting with SOFAS Cliff Abbott to:
  - a. Discuss overhaul of professional activities reporting:
    - i. There has been a history of compliance problems regarding faculty submitting their Professional Activities Report (PAR).
    - ii. Many faculty submit their PAR only when they undergo their merit review. With units having the option to go through merit reviews every 1-5 years, the sporadic submission of PARs will become problematic for those who use the information contained therein for university business and public relations.
    - iii. The Business School is going through the accreditation process and will be using software to create an electronic database. This software tailors desired information contained in PARs.
    - iv. The question became, "Should use of this software be implemented university-wide?" The initial response was to let the Business School pilot the software and see how it works for them first.
  - b. Discuss Graduate Studies Council Code Change:
    - i. Last year the Faculty Senate gave the Graduate Studies Council (GSC) authority over courses and curriculum at the graduate level.

- ii. Authority was added to the GSC but not removed from the Academic Affairs Council (AAC).
  - iii. The UC discussed removing reference to graduate courses and curriculum in code section "54.03 Functions of the Councils" that relates to the duties of the AAC.
- c. The agenda was set for the September 12, 2012 Faculty Senate meeting.

Meeting adjourned at 4:25 pm

Respectfully submitted,

Steve Meyer