



VIRTUAL CAMP POLICIES

We look forward to working with you and making sure that you have a fun, safe, exciting experience! Certain policies have been developed in order to assure your safety and well-being. If in the judgment of the administrative or counseling staff, your conduct violates the following rules and regulations, you may be dismissed without refund of fees and/or referred to appropriate authorities.

BEHAVIORAL EXPECTATIONS FOR CAMPERS

To ensure a positive, productive and enjoyable camp experience for all participants, it is important that all campers and parents/guardians adhere to the rules, which include online behaviors for students and privacy guidelines for parents.

- Always be respectful and courteous to other campers and staff during camp virtual sessions. Inappropriate, offensive or threatening comments; misrepresentation of identity during virtual check-in sessions will not be tolerated.
- Campers must use the email account provided at the registration to log into any campus software and/or learning management systems. If siblings attend camp - each one must have their own unique email for registration.
- Login credentials and camp meeting IDs must not be shared. Sharing of login information violates other campers' and teachers' rights to confidentiality, and could allow camp participation by unauthorized persons and/or lead to disruptive behaviors that detract from a productive and positive camp environment.
- Students who are disruptive and/or "trespass" virtual sessions will receive appropriate consequences in accordance with the Discipline/Behavior Policy below. Consequences may result in temporary or permanent loss of technology access, which would prevent the student from participating in virtual sessions. Campers receiving this consequence would have assignments provided to the campers' parent/guardian.

Discipline/Behavior Policy

Camp staff is trained to model and enforce age-appropriate behavior guidelines and reflective communication. We encourage self-control, self-direction, responsibility and cooperation. We will do our best to provide behavioral support to any camper demonstrating a need or disrupting a camp. Open communication between guardians and camp is considered key in terms of effective discipline.

If the child's behavior is extremely disruptive and/or harmful to themselves or others, a parent may be asked to remove the child from camp for the remainder of the day. The camp reserves the right, upon notification of parents, to dismiss any camper during any session for improper conduct, language, dress or attitude which, in the judgment of the summer camp administrative and counseling staff, is detrimental to the well-being of other campers or smooth operation of the camp.



Clothing

Although this is a virtual camp, appropriate clothing is still required. You shall not be permitted to wear clothing that contains pictures of and/or writing referring to alcoholic beverages, tobacco products, sexual references, profanity, violence, and/or illegal drugs. You will be asked to change clothes if what you are wearing is inappropriate.

ONLINE COMMUNICATION AND PRIVACY GUIDELINES

To maintain a positive, productive learning environment and assure confidentiality for campers and teachers during distance learning, all parents/guardians are asked to follow the following privacy guidelines.

Virtual Communication

- Virtual sessions are designed for campers. To prevent disruptions to the camp environment, parents/guardians should not actively participate in the sessions, although parents/guardians may assist their child with technology and/or remain nearby.
- Do not video record, audio record, photograph, live stream, or transmit in any other way any part of a virtual session, including not posting on any social media platform.
- Any confidential or personally identifiable information related to campers participating during camp virtual sessions should not be collected, discussed or shared.
- Parents/guardians should not engage with campers during virtual sessions. If you need to speak with your child during a check-in session, first mute your child's microphone.
- If a parent/guardian has a question, please email camps@uwgb.edu.

General Online Privacy Guidelines

- During camp, children will participate in online and digital engagement strategies with faculty, staff and contracted speakers and artists affiliated with UW-Green Bay.
- During camp children will have access to digital software essential to their educational experience, including but limited to Zoom, Canvas, Microsoft Teams and Google Suite programs.
- Parent/guardian of this student must take full responsibility for their children's use of UW-Green Bay software, equipment and digital resources, whether in a classroom or online, and hereby release UW-Green Bay from any liability incurred by their child's online interactions.

PHOTO AND VIDEO IMAGES POLICY

Camp images help us to tell the story of our organization and our mission. They may be used for non-commercial purposes only, such as print publications, UW-Green Bay websites, e-communications, presentations, and documents about UW-Green Bay for admission, recruitment, fundraising, or institutional purposes. We appreciate your cooperation and consent in allowing us to photograph your child for use in various mediums without any personal identifiers. You have our assurance that these images will be used only for official purposes and with the respect and consideration to which you are entitled.



CANCELLATION POLICY

Cancellations can be made up to 2 weeks prior to the start of camp. A \$25 administrative fee is charged for all cancellations, the remainder will be refunded to you. No cancellations or refunds are available with less than two weeks notice. If camper must cancel for medical reasons, including COVID-19, full refunds are provided. To cancel, please call 920-465-2775 or email camps@uwgb.edu.

In the event a camper requests to switch camp sessions, an additional \$25 processing fee will be applied.

We reserve the right to cancel any camp due to low enrollment; in such a case, all fees paid will be refunded or the camper can choose to apply fees to a different camp/class in the same year.

Overpayments of less than \$10 will not be refunded.

Updated 3/10/2021