V. Decision Making Flow Chart for Food Events (please refer to definitions)

EVENT With FOOD

Determine type of food to be served, sold or given away.

Prepared and/or Potentially Hazardous
Non-Potentially Hazardous snacks

Determine Type of Event

University Event
Public Event On campus
Private Affair

Using University Dining Services?  

NO

Does the funding source or location of the event require use of University Dining Services?

YES

Non-Standard Food Event Authorization IS required prior to event. Submit to Campus Contract Administrator, UU 313

Non - Standard Food Event Authorization is NOT required. Event can proceed, have fun!