University Union COVID-19 Booth Space Policy Addendums Fall 2020

This interim policy will be in effect during the COVID-19 pandemic and is in addition to the posted Union “Booth Policy” found here: https://www.uwgb.edu/union/policies-(1)/

Approved: 9/1/2020 MS

- Whiteboards will replace tables at four booths
- Booth spaces with tables will be provided one chair and a Plexi-shield. Each booth will only be allowed one person who must remain behind the table, follow campus PPE protocols and must maintain 6’ social distancing from others.
- Customers are encouraged to use contactless ways to distribute information. i.e. no paper handouts, candy, or giveaways.
- Electronic registrations should be used in place of paper sign-up sheets.
- Sales will not be permitted.
- No booths outside of the Union will have tables.
- Persons working the booths must be full time or part time UWGB students affiliated with a campus organization.
- Persons working a booth must remain behind the table and Plexi-shield and must maintain a reasonable sound level while engaging others.
- Existing booth space policy can be found on the University Union website.
- Booths spaces with tables available for reservation for Fall 2020 include:
  - Club Booth
  - West Lobby A & C
  - East Lobby A

![Diagram of booth space locations with PPE Shield]