RESERVABLE SPACE DESCRIPTIONS

FIRST FLOOR

1. **Wequiock Room**: Small, carpeted, rectangular meeting room appropriate for a group meeting or conference break-out room (includes wall-mounted presentation board).
   - *Standard Set-Up*: 10, 18” x 60” tables set in classroom style
   - *Normal Seating Capacity*: 20
   - *Square Footage*: 421 feet

2. **Manistique Room**: Small, carpeted, rectangular meeting room appropriate for a group meeting or conference break-out room (includes wall-mounted presentation board).
   - *Standard Set-Up*: 8, 18” x 60” tables set in conference style
   - *Normal Seating Capacity*: 16
   - *Square Footage*: 352 feet

3. **Burnt Bluff Room**: Small, carpeted, triangular meeting room appropriate for a small group meeting or conference break-out room (includes wall-mounted presentation board).
   - *Standard Set-Up*: One boat-shaped, stationary conference table
   - *Normal Seating Capacity*: 10
   - *Square Footage*: 279 feet

4. **World Unity Room**: Mid-size, carpeted, square meeting room that can be divided into two smaller, rectangular rooms by an accordion partition. This room is appropriate for larger group meetings, conference break-out room, or small dinner receptions (includes wall-mounted presentation board).
   - *Standard Set-Up*: 20, 18” x 60” tables with armed Piretti chairs (no standard set-up...conference or classroom style most appropriate)
   - *Normal Seating Capacity*: 40
   - World Unity A --- 8 tables (seating for 16)
   - World Unity B --- 12 tables (seating for 24)
   - *Square Footage*: A = 574 feet; B = 460 feet
5. **Niagara Room A**: Mid-size, vinyl flooring, square room appropriate for a larger group meeting, conference break-out room, a dinner reception, or presentation.
   
   - **Standard Set-Up**: 9, 3’ x 7’ oval tables
   - **Normal Seating Capacity**: 72
   - **Square Footage**: 1178 feet

**Niagara Room B**: Mid-size, vinyl flooring, square room appropriate for a larger group meeting, conference break-out room, a dinner reception, or presentation.

   - **Standard Set-Up**: 9, 3’ x 7’ oval tables set in rows of three
   - **Normal Seating Capacity**: 72
   - **Square Footage**: 1627 feet

**Niagara Room C**: Small, vinyl flooring, square room appropriate for a group meeting, conference break-out room, or dining servery room for Niagara A-B.

   - **Standard Set-Up**: 10, 18” x 60” rectangular tables set in conference style
   - **Normal Seating Capacity**: 20
   - **Square Footage**: 574 feet

**Niagara A-B-C**: Large room that is an L-shape combination of the above three rooms. This room is appropriate for large group meetings, dinner receptions, dances, performances, and presentations.

   - **Standard Set-Up**: Customized set-ups available
   - **Normal Seating Capacity**: Varies on set-up type (about 184)
   - **Square Footage**: 3379 feet

6. **Christie Theatre**: An inclined, lecture-style theater, with a small stage and flip-up desk tops. This room is appropriate for lectures, movies, small performances/plays, speakers, and classes.

   - **Fixed Set-Up and Capacity**: 192

7. **Phoenix Club**: Mid-size, carpeted/vinyl flooring dining area with good sound-lighting capabilities. This room is appropriate for small performances.

   - **Standard Set-Up**: 3’ square tables with armless stacking chairs
   
   Set randomly

   - **Normal Seating Capacity**: 150
### Office of the University Union
#### Policies and Procedures

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Director’s Approval:

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**SECOND FLOOR**

8. **Nicolet Room:** Main dining area which is a large, wood parquet flooring room with high ceilings. This room is appropriate for catered events, dances, bands, and performances (reservable only during non-meal times).
   - *Standard Set-Up:* Combination of 60” round tables and 3’ x 4’ tables
   - *Normal Seating Capacity:* 276
   - *Square Footage:* 4751 feet
   - Note: Nicolet B can be reserved separately; it is carpeted with a normal capacity of 40

9. **Heritage Room:** Small, carpeted meeting room appropriate for a group meeting, conference break-out room, small reception, or dinner. Unique, framed, historical documents from U.S. history.
   - *Standard Set-Up:* 8, 36” square tables set randomly
   - *Normal Seating Capacity:* 32
   - *Square Footage:* 541 Feet

10. **1965 Room:** Mid-size, carpeted, formal room with elegant decorating, oriental rugs, upholstered furniture, and comfortable conference-style seating. Equipped with latest presentation technology including: built-in data/video projector, screen, 5-vhs VCR, and room-darkening drapery all controllable through integrated wireless touch-screen control. Document camera and electronic white-board also available.
    - *Standard Set-Up:* 3, 60” round tables and 9, 5’ x 30” Conference tables with corner 1/4 rounds customizable to many arrangements
    - *Normal Seating Capacity:* 24 - Conference or classroom set-up
    - *Square Footage:* 1666 Feet
    - Note: This room also has its own sound system
11. **Alumni Room:** Mid-size, carpeted room with various alumni recognition decor. This room can be divided into two smaller rooms and is appropriate for a group meeting, a dinner reception, or conference break-out room.
   
   *Standard Set-Up:* 18, 36” square tables set randomly
   
   Room A = 9 tables; Room B = 9 tables
   
   *Normal Seating Capacity:* 72 (Room A = 36; Room B = 36)
   
   *Square Footage:* 1308 feet (Room A = 704 feet; Room B = 604 feet)

12. **Phoenix Room:** 7,000 square foot, large carpeted room that can be divided into three rooms by partitions. This room is most appropriate for large catered events, dances, receptions, concerts, performances, movies, lectures, and presentations. This room has extensive technical capabilities with movie screen, A/V booth, and excellent sound system.
   
   *Standard Set-Up:* Customized set-ups available
   
   *Normal Seating Capacity:* 68, 60” round tables; 408 chairs
   
   *Square Footage:* 7326 Feet
   
   Phoenix A = 1324 Feet; Phoenix B = 3664 Feet; Phoenix C = 2338 Feet
   
   Note: Capacities will vary depending on the program

13. **Point Sable Room:** Small, carpeted meeting room appropriate for a group meeting, conference break-out room, small reception, or dinner.
   
   *Standard Set-Up:* 5, 60” round tables set randomly
   
   *Normal Seating Capacity:* 30
   
   *Square Footage:* 652 Feet

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