



**University Staff Committee  
Meeting Agenda  
August 16, 2018, 10:00 – 11:30 a.m.  
Instructional Services Bldg., Room 1034**

1. Welcome
2. Call to order
3. Roll call
4. Select committee positions *(Note: If all USC members are not present, an online selection process among voting members will be conducted by the SOFAS. Other committees with members not present will select their chair at their first committee meeting.)*
  - A. USC Vice Chair
  - B. USC Secretary
  - C. Election Committee Chair
  - D. Personnel Committee Chair
  - E. Professional Development Committee Chair
5. Confirm campus elective & appointive reps
6. Select web author
7. Toner recycling program
8. Review committee expectations in bylaws
9. Review business goals for 2018-19
10. Conference funding for 2-year campus attendees
11. Financial report
12. HR labor management updates
13. Old business
14. New business
15. Adjournment

The next USC meeting will be on September 20, 2018, 10:00 a.m., IS 1034