College Credit in High School (CCIHS)

Steps to Earn College Credit

Course Information

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UNIVERSITY of WISCONSIN GREEN BAY

1 APPLY

Complete Online CCIHS Application

Go to www.uwgb.edu/ccihs/apply to complete an application for the CCIHS program.

- A CCIHS application is required every year, even if an application was previously submitted.
- Read and follow the instructions provided at **www.uwgb.edu/ccihs/apply**.
- The webpage includes a video to walk you through submitting the application.
- **Choose "start application" on the Traditional Application tab, not the Direct Admit tab.**

Eligible for Free/Reduced Lunch?

Work with your school counselor to complete and submit the application for the CCIHS scholarship at **www.uwgb.edu/ccihs/scholarships**.

TAKE THE RIGHT STEPS

Steps 1 and 2 do not need to be done in order. These steps must be completed for UWGB to enroll you in your college course(s). Step 3 is completed after high school graduation.

2 REGISTER

Complete Registration Form

Complete your registration form during your class visit with your CCIHS instructor or UWGB representative.

- A registration form is required for each UWGB CCIHS course you're taking for credit.
- Go to **www.uwgb.edu/ccihs/register** to complete your registration form. This is separate from the account used to submit your CCIHS application. Choose "create an account" if you are new to CCIHS.

Tuition for this course is $_____.

- Tuition is reduced to $115 per credit.
- Your registration form is your commitment to earn college credit and paying the cost of tuition. You will pay the tuition to your high school.

Drop deadline for this course _____.

- Talk to your teacher first if you are struggling with coursework to determine if you are able to work out a solution.
- If dropping the course is best for you, notify your teacher and UWGB CCIHS at ccihs@uwgb.edu.
- You're still responsible for paying tuition and your transcript will reflect the dropped course.

Congratulations!

You are registered for your college course after you complete Steps 1 and 2. Tell your instructor if you plan on taking the course for college credit, so they can ensure your name is on the roster with UWGB.

3 REQUEST

Order Official Transcript to Complete Transfer of Credits

If you're looking at campuses other than UWGB, request to have your official transcript sent to the college of your choice after your senior year on July 1 or later.

- Go to **www.uwgb.edu/ccihs/transcripts** to order your official transcript.
- Read and follow the instructions provided on the page.

If you stay with UWGB, work with your admissions counselor to apply to UWGB for your time after high school.

- If you are in the class of 2027, once admitted, complete your scholarship application for a guaranteed $1,000.
- Work with your UWGB Admissions counselor to learn more about progress toward you major of interest.

Is CCIHS right for you?

More information: www.uwgb.edu/ccihs

Watch the video to help decide if taking college credit is right for you.
If CCIHS is right for you, complete the actions steps on the other side.

WHAT

CCIHS is a dual enrollment program. Earn credit for your high school course and college credit at the same time!

You can experience the rigor and requirements of a **college coursework** and at the same time learn how to develop skills for **college success** while in the familiarity of your high school environment.

Your teacher is a UWGB **approved instructor** and will teach you the same content as if you were taking the course on campus.

Students taking a **world language** for college credit have the ability to earn retroactive credits.

- B or better = 11 retroactive credit
- C or better = 5.5 retroactive credits

www.uwgb.edu/retroactive-credits

WHEN

Now! You have the opportunity to take a CCIHS course at your high school.

Save money on tuition! UWGB CCIHS credits are offered at a reduced tuition compared to tuition paid by an on-campus, undergraduate resident student.

Accelerate the completion of a college degree!

Gain a **competitive advantage** over other college/university applicants. This may allow you to **register earlier** for courses than your peers to get the courses you need sooner. CCIHS students may find they have the **academic flexibility** to study abroad or pursue additional academic subjects.

WHY

As a CCIHS student, you'll get a head start on your college education!

The college credits you earn are **transcripted credit** which means these credits will be shown on an official UWGB college transcript.

Credits will **transfer** to all UW institutions and to most out-of-state, private and technical colleges. Some of these credits can give you a head start in meeting the required **General Education credits** you need in college. See how credits transfer at www.transferology.com.

If you are willing to **challenge yourself**, you will be successful in completing your course, earning college credit and establishing a college transcript.

Questions? Contact CCIHS at ccihs@uwgb.edu.

RISE

University of Wisconsin Green Bay