## **<u>CLSS Documentation for Exemption from the Standard Course Evaluation – Filter Search:</u>**

Directions for finding sections with or without the Exempt from Standard Course Evaluation attribute in CLSS. This attribute can be added to any course regardless of section number or instruction mode.

A Filter Search for the Exempt from Standard Course Evaluation attribute can be done for a whole term (#2 below) or from any individual subject (#3 below).

## **1**, Select the Term to search.

CourseLeaf/CLSS – Instances				1
For CLSS and Schedule of Classes information Questions? Please email grubishd@uwgb.ed Fall 2023 Priority Registration begins March J-Term 2024 Registration begins October 23. Spring & Summer 2024 are due into workflo	on, please see the CLSS Resources webpa lu or registrar@uwgb.edu for further assi 27. w September 17.	ge: https://www.uwgb.edu/registrar stance.	/catalog/catalog-resources/clss-resource	25/
Historical	Current		Future - Spring & Summe	er open for editing
Previous Academic Years January Interim 2023 Fall 2022 Summer 2022 January Interim 2022 Fall 2021 Summer 2021 Spring 2021 January Interim 2021 Fall 2020 Summer 2020 Spring 2020 January Interim 2020 Fall 2019 Summer 2019	Active Terms Spring 2023 Summer 2023 Fall 2023	Publication Phase January Interim 2024	Due September 17 Spring 2024 Summer 2024	

## 2, Click on the red Filter button from the term if searching for all sections with the attribute in the term.

CourseLea	f/CLSS – Fall 2023 – Registration Phase	1		1 6
80 Scheduli 1,258 Courses	ng Units 2,143 Sections	♦ Visualize ▼ Filter Sear	rch	
For CLSS an Questions? Fall 2023 Pr J-Term 2024 Spring & Su	d Schedule of Classes information, please see the CLSS Resources webpa Please email grubishd@uwgb.edu or registrar@uwgb.edu for further ass iority Registration begins March 27. Registration begins October 23. mmer 2024 are due into workflow September 17.	ige: https://www.uwgb.edu/registrar/catalog/catalog-resources/ istance.	/clss-resources/	
\$ ID	<sup>▲</sup> Name		Courses	Sections
ACCTG	Accounting		14	31
ANTHRO	Anthropology	,	5	8
ABT	Applied Biotechnology		15	15
ARABIC	Arabic		1	2
ART	ART		45	58

**3**, Or, to search from an individual subject, double click on the subject. Once in a subject, click on the red Filter button.

CourseLeaf/CLSS – Fall 2023 <mark>– Education</mark>				1	1	0
54 Courses, 76 Sections 💲 💲 Registration Phase Refine Mode	View By 👻 🗹 Valida	te 🛠 Bridge Tools	👌 Visualize	T Filter	Framer courses with	Export 🔻
For CLSS and Schedule of Classes information, please see the CLSS Resources webpage: https Questions? Please email grubishd@uwgb.edu or registrar@uwgb.edu for further assistance. Fall 2023 Priority Registration begins March 27. J-Term 2024 Registration begins October 23. Spring & Summer 2024 are due into workflow September 17.	://www.uwgb.edu/registra	ar/catalog/catalog-re	sources/clss-	resources/		
> EDUC 198 – First Year Seminar (Green Bay)						
EDUC 203 – Environmental Education in K-12 Schools (Green Bay)						
EDUC 206 - Culturally Responsive Teaching and Learning (Green Bay)						
EDUC 206 – Culturally Responsive Teaching and Learning (Manitowoc)						

**4**, From the pop-up window, click on Section. Then scroll down to the Attributes Code line and type in EVAL!!!EXEMPT. Then click Apply. The list of all courses with the attribute will appear.

Filter Secti	ons				0	×
Criteria	Codes					
> Course						^
✓ Section						
	Course Code:		]			
	Course Key:		]			
Overrid	le Department Code:		]			
	Section # (String):		]			
	Section # (Number):		]			
	Scheduling Unit:		]			
	Title/Topic:		]			
	Title/Topic Source:		]			
	Credits:		]			
	Credits Min:		]			
	Custom Start Date:		]			
	Custom End Date:		]		•	
	Attributes Code:	EVAL!!!EXEMPT	]		+	~
			× Close	🛧 Clear	🗸 Арр	oly

**5**, To search for sections that do not have the Exempt from Standard Course Eval attribute, follow steps 1-3 above. From the pop-up window, click on Section. Then scroll down to the Attributes Code line and type in !EVAL!!!EXEMPT. Then click Apply. The list of all courses without the attribute will appear. Placing an exclamation mark (!) in front of the search term causes the filter search to return sections that do not have the feature.

Filter Sections				8	x
Criteria Codes					
> Course					î
<ul> <li>Section</li> </ul>					
Course Code:		]			
Course Key:		]			
Override Department Code:		]			
Section # (String):		]			
Section # (Number):		]			
Scheduling Unit:		]			
Title/Topic:		]			
Title/Topic Source:		]			
Credits:		]			
Credits Min:		]			
Custom Start Date:		]			
Custom End Date:		]			
Attributes Code:	!EVAL!!!EXEMPT	]			
Enrollment:		]		Ļ	Ŧ
		X Close	🛧 Clear	🗸 Арр	ly