Application Information and Instructions

Students applying for participation in RCMS must complete all of the following items:

1. Complete both sides of the yellow colored form titled "Student Application Form" and have your parents or guardians complete both sides of the pink colored form titled "Eligibility Verification Form". Make sure all questions are answered completely. Be sure to include a copy of your parent’s 2019 Federal 1040 Tax Return.

2. Complete the blue “Essay Question Form”. While we prefer typed and emailed essays, you may also hand write your answers if that is the best option for you.

3. Obtain a current copy of your high school transcript. If you are unsure of how to do this, your guidance counselor can assist you.

Send the completed forms from #1 and #2 above, as well as your High School Transcript to:

   Michael Casbourne, TRIO Director
   University of Wisconsin-Green Bay
   2420 Nicolet Drive
   TRIO SS 1721
   Green Bay, WI 54311-7001

4. Ask two people who know you fairly well to complete a green “Student Reference” form for you.
   a. One reference should know your academic record in high school and be able to comment on your academic performance. Your guidance counselor or a math or science teacher is a good choice.
   b. The other reference should know your personal and social background and be able to comment on your character and behavior. A friend of the family, coach, another teacher or a member of the clergy is a good choice.

   Do not ask a family member or peer to be a reference for you.

Give each reference a purple "Student Reference" form and a return envelope. Remind them of the deadline date – April 10, 2020.

APPLICATION DEADLINE AND SELECTION PROCEDURE

Applications must be complete and in the RCMS office by April 10, 2020. A completed application includes:

1. The yellow "Student Section"
2. The pink "Eligibility Verification Section"
3. The blue “Essay Questions Form”
4. Two green "Student Reference Section" forms
5. High school grade transcripts and attendance records from your high school

RCMS program staff will review applications and select the new participants and alternates (alternates will be placed on a waiting list). Applications will continue to be accepted after April 10th provided that space is still available. Students are informed of their status as soon after April 10th as possible. You are HIGHLY encouraged to get your application materials into the RCMS office as early as possible. Only students whose files are complete are considered for participation.