Dear Reference:  The student giving you this form is applying for acceptance into the Regional Center for Math and Science summer program at the University of Wisconsin-Green Bay in Green Bay, Wisconsin. Before you complete the reference you may find the following information helpful.

PROGRAM BACKGROUND:
The Regional Center for Math and Science, RCMS, is a joint project of the University of Wisconsin-Green Bay (UWGB) and the U.S. Department of Education. RCMS resides under the Federal TRIO umbrella as an Upward Bound Math Science program. The purpose of the program is two-fold:

1) to increase high school students' skills in math and science
2) to encourage low income and/or first generation college students to prepare for professional careers in math and science while still in high school.

PROGRAM FORMAT:
RCMS is a six-week summer residential experience. Students live in university dorms, eat in the dining hall, attend classes in the mornings, and participate in faculty research projects in university laboratories in the afternoons. The RCMS program includes weekly local field trips, weekend area field trips, and a weeklong stay at an outdoor science education camp in northwest Wisconsin. In addition, participants engage in structured recreational and social activities. All student expenses, including transportation to and from RCMS, are paid for by a grant from the U.S. Department of Education. There are no costs to students.

RCMS PARTICIPANTS:
Participation in RCMS is restricted to current high school freshmen and sophomores who meet federal eligibility criteria of coming from a low-income household and/or being a first generation college student. Eligible students should be motivated to follow a rigorous academic program for the six weeks in the summer and have the maturity, independence, and willingness to live away from home. A selection committee reviews all applicants, and the process is competitive. Therefore, recommendations that provide better detail and insight help the applicant score better. Upon acceptance, students participate in program activities during the school year and summer until they graduate from high school.

REFERENCE APPLICATION PROCEDURES:
Please complete the form on the reverse side and return it via one of the methods below:

- Complete and Submit Online at http://www.uwgb.edu/rcms/visitors/applications.asp (Preferred)
- Scan and email the form to: rcms@uwgb.edu
- Or mail to: Michael Casbourne, TRIO Director
  University of Wisconsin-Green Bay
  2420 Nicolet Drive
  TRIO SS 1721
  Green Bay, WI 54311-7001

(over)
**Student Reference**

**NAME OF STUDENT:** _________________________________________________

**LAST**  **FIRST**  **MIDDLE**

**APPLICANT ID CODE (if known)** ________________________________

### REFERENCE INFORMATION:

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<th>Name of Reference</th>
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**Please answer the following questions. Attach another sheet if necessary.**

1. **Describe your relationship to the student.** In what capacity do you know the student? How long have you known the student? How well do you know the student?

2. **Discuss both the academic abilities and potential of the student.** Mention any issues with attendance or study habits.

3. The RCMS program is a continuous 6-week residential program in Green Bay, WI. **Discuss the student’s maturity level and independence in attending such a program and being away from home for the 6-weeks.**

4. **Describe the personal and social characteristics of the student.** How well do you think the student would fit into the RCMS program given the two main program objectives listed above?

5. **In your opinion, in what ways would the student potentially benefit from attending this program?**

6. Please indicate below any of the statements that describe the student’s need for a program like RCMS.

   **Areas of Need:**
   - [ ] Low high school GPA
   - [ ] Low proficiency scores on state tests
   - [ ] Low educational aspirations
   - [ ] Limited proficiency in English
   - [ ] Lack of opportunity, support, and/or guidance to take challenging college prep courses
   - [ ] Lack of career goals and/or need for accurate information on careers
   - [ ] Lack of confidence, self-esteem, and/or social skills
   - [ ] Rural isolation
   - [ ] Interest in careers in math and science
   - [ ] Predominately low income community
   - [ ] Other ________________________________

7. **Comment on any reservations you might have in recommending this student for the RCMS program.**

   - [ ] Recommend with no reservations
   - [ ] Recommend with some reservations - Explain: ________________________________
   - [ ] I have strong reservations: ________________________________

8. **Please provide additional comments that you feel will assist the selection committee with their decision to select the applicant for participation.** (attach more pages if needed)

Signature ________________________________ Title ________________________________ Date ________________