MINUTES
UW-Green Bay Campus Climate Committee

Present:        September 7, 2004
Lucy Arendt        12:30 pm, MAC 311
Anne Buttke
Illeen Noppe
Georjeanna Wilson-Doenges

Excused:  Bill Laatsch, Mary Ann Rose; Bob Skorczewski

1. The minutes of August 26, 2004 were reviewed, amended, and
   approved.

2. We finalized the letter which will go out to the entire campus, explaining
   the mission and activities of the CCC. We agreed that the letter should
   explicitly state that the defining characteristic of our group is our goal to
   effect change over a short time period. We will send a report at the end
   of the semester detailing what has been done to improve campus
   climate. In addition, we decided that our minutes and other information
   relevant to our committee should be made available for the entire
   campus. Illeen will investigate setting up a web site that could be linked
to the SOFAS page.

3. In order to set our course for the remainder of the semester, we
   revisited the ideas that have thus far been generated in the spirit of
   improved campus climate. These are:

   ◆ Examining the decision/reporting structure on campus.
   ◆ Conducting a communication study and/or a communication
     protocol.
   ◆ Working towards freeing up shared time.
   ◆ Seeing the Ombudsperson/Alternate policy (or procedure) in
     place.
   ◆ Resurrection of the wine and cheese classic.
   ◆ A job shadowing experience for the campus.
   ◆ Creating a “Phoenix Book.”
   ◆ Conducting an inventory of day to day recognition practices that
     are successfully used across campus.
   ◆ Conducting an assessment of campus climate.
   ◆ The internal “marketing” of our shared vision.
   ◆ Working toward making ticks for campus events available for
     faculty and staff.
4. Whew!! After looking over the list, Lucy and Georjeanna volunteered to find out information about the assessment of campus climate, Anne will work on communication tools and a communication protocol, Illene will contact Tim Sewall for his document on scheduling options, and we will plan out the revitalized Wine and Cheese Classic.

5. We agreed to report back to the group in two weeks about our progress. The meeting adjourned at 1:45.

Optimistically,

Illene C. Noppe, Chair