

MINUTES
ACADEMIC STAFF COMMITTEE
19 November 2008, CL 825

Members: Lisa DeLeeuw (Chairperson) Katrina Hrivnak
Brent Blahnik Dan McIver
Eric Craver Paul Pinkston

Guests: Interim Provost, Bill Laatsch

1. CALL TO ORDER

- a. The meeting was called to order at 1:05 p.m.

2. CONSENT ITEMS

- a. The agenda was approved unanimously.
- b. The minutes from the October 1, 2008, meeting were approved unanimously via e-mail.

3. DISCUSSION ITEMS

- a. Chancellor search:
 - i. An e-mail was sent out on November 11 to ASC to gather suggestions for the Cabinet for questions to be posed to Chancellor candidates.
 - ii. Lisa DeLeeuw will ask Paula Marcec to send out a draft to us of all questions currently scheduled to be asked of each candidate.
 - iii. Several basic themes for these questions as identified by Cabinet, including:
 - 1. Faculty compensation and retention issues.
 - 2. Campus life/lifestyle/commitment to campus.
 - 3. Activities outside of campus.
 - 4. Academic/Strategic Plan broadened to campus planning.
 - 5. Ability to work with New North constituencies.
 - iv. Top four questions to be submitted to Cabinet from ASC:
 - 1. What is your opinion/stance on campus shared governance?
 - 2. How will you include Academic Staff in the process of implementing the UWS/UWGB Growth Agenda?
 - 3. Provide an example of a decision that you made that impacted a specific campus staff functional area and how you arrived at that decision.
 - 4. Provide an example of when you have brought different areas of campus together toward a common goal.
 - v. Candidate Meetings with ASC and Open Forums:
 - 1. Interim Provost Bill Laatsch will be moderating candidate sessions with the ASC as well as the open forums. Sessions for the ASC to meet with each candidate are tentatively scheduled for December 3, 5, 10, and 12 at 8:45 a.m. in the 1965 Room of the University Union.
- b. Academic Staff Blog:
 - i. Lisa DeLeeuw will ask Paula Ganyard to take the AS Blog down for the time being until an AS committee can be identified to maintain it and until there is more of an interest in using it.

- c. AS Assembly Meeting:
 - i. It was decided that this meeting will be postponed until late spring.
 - ii. Lisa DeLeeuw brought up the possibility of asking Chancellor Ward to give his “New North” PowerPoint presentation at AS Assembly. It was decided that this would not be an appropriate venue for such a presentation. We will ask the Provost to see if the Chancellor would be interested in presenting it as a campus-wide event.

4. ACTION ITEMS

- a. Committee Items:
 - i. Committee charges have not yet been received in the SOFAS Office from the following committees: Leadership and Involvement, Personnel, and Professional Development/Allocations. Committee Liaisons should advise committee chairs to submit charges to Pat Przybelski - ASAP.
 - ii. The Professional Development/Programming Committee was supposed to submit a program plan to the ASC by October 31. That plan has not yet been received.
- b. Senator Dave Hansen visiting campus:
 - i. Senator Hansen is visiting campus on Tuesday, December 2, at 9:00 a.m. in Phoenix Room C. All AS Committee members are encouraged to attend.

5. INFORMATION ITEMS

- a. ACS Chair Update:
 - i. Lisa DeLeeuw cited several highlights from the recent U.C. meeting:
 1. U.C. has begun to develop questions for all Chancellor candidates.
 2. State budget projections are schedule to be released on November 20.
 3. All campus departments are required by the Chancellor’s Office to be open the day after Thanksgiving and Christmas. A list of these departments will be developed and routed by the Chancellor’s Office.
 4. Commencement itinerary was reviewed. Laura Hollingsworth, Editor and Publisher of *The Des Moines Register*, will be the keynote speaker. Former Green Bay Packers General Manager Bob Harlan will receive the Chancellor’s Award. Four endowed professorships will be awarded.
- b. Provost Update:
 - i. Enrollment Management: The E.M. Committee has been meeting regularly with a roll-out of their work and findings coming soon. Provost Laatsch wants to present the findings to the ASC before going campus wide.
 - ii. Branding Committee: The University Branding Committee has completed the first phase of its work, “Identifying a Brand – What are we known for?” Provost Laatsch will share the committee’s work with the ASC as soon as possible.
 - iii. Chancellor Meetings with Governance Groups: The Provost asked that the ASC prepare a list of at least four questions to be submitted to Cabinet. The Chancellor’s Search Committee will be asking for our written assessment of all candidates.
 - iv. Chancellor Ward’s New North Presentation: The Provost will ask the Chancellor if he would be willing to offer his New North PowerPoint presentation to the larger campus community.
- c. Committee Liaison Reports/ Faculty Senate Report:
 - i. All committees are meeting regularly.
 - ii. From Faculty Senate – UW Oshkosh faculty have written a letter to State Rep. Hintz regarding faculty salary and retention issues. Does UWGB want to follow this lead?

- d. System Academic Staff Rep. Report/Update (Shared by Lisa DeLeeuw)
 - i. No news. Waiting on the state budget.
- e. General
 - i. Information of interest to academic staff is posted on the SOFAS website:
<http://www.uwgb.edu/sofas/>.

Meeting adjourned at 2:20 p.m.

All meetings are open unless otherwise stated.

Respectfully Submitted by Eric Craver, Recording Secretary