Minutes
University Committee Meeting
November 26, 2014
Cofrin Library 750

Attendance: Katrina Hrivnak (Academic Staff Rep.), Mimi Kubsch, John Lyon, Steve Meyer (Chairperson), Cristina Ortiz (minutes), and Kristin Vespia.

Excused: Cliff Ganyard

Student Government representative: Vanya Koepke.

Invited: Greg Davis, Associate Provost.

Meeting called to order at 3:02pm

1) Curriculum planning and procedures guide. Greg Davis informed the UC that this document needs to be changed to be in accordance with CourseLeaf. There is a need to update aspects of the document since System has also changed its policy (i.e. need for external letters from evaluators supporting a new program are no longer needed). Davis will work on the document and will present it as an information item to Senate next semester.

2) Minutes from the November 19th meeting were approved.

3) The contract with the Harassment Prevention Training vendor is expiring and a new program needs to be adopted. Katrina Hrivnak has tried several of the on-line programs available for review and shared with the UC her impression of each of them.

4) The SWOT worksheet will be presented at Senate and a forum discussion will be conducted. The document has been distributed to all Senators. Greg Davis will be in charge of reporting the responses to System.

5) The UC met with Cliff Abbott to set the Faculty Senate agenda for December, 3rd.

6) The issue of the new schedule for summer offerings was discussed again, specifically the UC discussed a couple of e-mails received from faculty opposing the new proposed schedule. The ability to offer courses in summer and the impact on high school students taking college courses right after graduation were two of the main items cited to oppose the changes in the summer schedule. Steve Meyer distributed information on the percentage of students taking summer courses right out of high school. The data show that the impact on this population is minimal. The student representative, Vanya Koepke, weighed in on the discussion and expressed that, from the students’ perspective, clarity is always better. In that regard, he feels that the new proposed schedule will be more helpful.

Meeting adjourned at 4:15pm

Respectfully submitted by Cristina Ortiz